YOUR NAME

City, State • (555) 555-5555 • you@email.com • linkedin.com/in/yourname

EDUCATION

Your University *Expected Month Year*

B.S. in Your Major, Minor in Your Minor • GPA: 3.XX / 4.00

- Relevant coursework: Course Name, Course Name, Course Name

EXPERIENCE

Job Title — Company or Organization Name *Month Year – Present*

- Led/Built/Managed [what you did], resulting in [a measurable outcome] — e.g. grew X by 40%, saved Y hours/week.
- Describe a second concrete responsibility, with a number if you have one.

Job Title — Company or Organization Name *Month Year – Month Year*

- Describe the responsibility and the result — action + what you did + outcome.
- Second bullet for this role.

PROJECTS & LEADERSHIP

Project or Org Name — Your Role — Class project / student org / volunteer *Semester Year*

- One sentence on what it was and the skill it demonstrates.

SKILLS

Technical: Excel, SQL, Python, [tools relevant to your field]
Other: [Languages, certifications, or other relevant skills]